

**South Central Louisiana Human Services Authority
Board Meeting Minutes
May 17, 2012**

Members Present: Ray Nicholas (Assumption), Viola Daigle (Lafourche), Marjorie "Lisa" Matherne (Lafourche), Karen Lentini (St. Charles), Faith Farlough (St. John the Baptist), Sherry Champagne (St. Mary), and Donna Cobb (Terrebonne).

Members Absent: Trudy Franks (Terrebonne).

Guest in attendance: Lisa Schilling (Executive Director), Kristin Bonner (Deputy Director), Janelle Folse (CFO), Marian Palmisano, (Secretary), Wesley Cagle (DD Program Director), Melicia Lemoine (HR Director), and Stephen Wright, (DHH OBH).

Agenda Item	Action Recommended/Outcome
Call to Order	Meeting called to order by Chairman Ray Nicholas at 6:20 p.m.
Opening Prayer & Pledge of Allegiance	Chairman Nicholas led the prayer and Ms. Karen Lentini led the Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the April 12, 2012 meeting were reviewed. Ms. Lisa Matherne motioned to approve the minutes, seconded by Ms. Karen Lentini. Motion carried and minutes were approved.
Board Issues	<p><u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms.</p> <p><u>Board Minutes Availability:</u> Chairman Nicholas reviewed the printed instructions on how to access the State Library of Louisiana website to review the board meeting minutes for prior meetings.</p>
Executive Director Report:	<p><u>News from the Field</u> – Lisa Schilling</p> <ul style="list-style-type: none"> • Introduced Ms. Melicia Lemoine as the new HR Director. Ms. Lemoine gave a brief bio and stated she is looking forward to working with Board members and SCLHSA staff. • The Magellan transition is progressing with daily changes to Clinical Advisor. Staff is able to process and bill/invoice for services. Magellan performed fiscal training for SCLHSA on Wednesday, May 16, 2012. Ms. L. Schilling, Ms. K. Bonner, and Ms. Teresa Hardin met with each manager to discuss the daily changes and how staff is handling the transition process. Input was received from the managers to focus on priorities, teleconferences are being held three times a week on processes. Misty Hebert continues to distribute daily updates to staff with the progress of resolved issues. • Ms. L. Schilling reported Magellan recently formed a Governance Board and she was selected to be a member of the board representing the LGE's taking concerns and issues to the Board. • Ms. L. Schilling reported she attended a meeting on May 9, 2012 at the Lafourche Parish Council regarding funding available for Lafourche and Terrebonne Parishes from the BP Settlement. Approximately 40% of the available funding will be dedicated to behavioral health services. Many individuals from local governments, law enforcement, and hospital services attended. Ms. Schilling stated she requested a portion of the available money to staff and to fund the mobile unit. A follow up meeting will be held to decide where the funding will be directed. • Introduced Stephen Wright, DHH/OBH, with Deputy Secretary Kathy Kliebert's office. Mr. Wright gave a brief update and answered questions on the current budget situation. Mr. Wright briefly explained different funding scenarios depending on the outcome of HB 1 in the current legislative session. Mr. Wright also encouraged attendance of the Senate Finance Committee public discussion to be held on Saturday, May 19, 2012.

Agenda Item	Action Recommended/Outcome
Executive Director Report (cont'd)	<ul style="list-style-type: none"> • A State Interoperable Emergency Drill will be held on Thursday, May 24, 2012. SCLHSA is working with OPH providing staff in the event of an emergency/disaster. A Family Emergency Preparedness Manual was distributed to each board member. • Trainings: May 7, 2012 the CEU Training-Conduct Disorders: Destruction, Violence & Bullying and The Mental Health Summit/Conference for parents was held on May 9, 2012 were well attended. A Psychological First Aid Training is tentatively scheduled for June 7 & 8, 2012, waiting on confirmation from Dr. Brymer. Trainings will be scheduled in the River Parishes area as well. <p><u>Financial Report</u>– Janelle Folse Ms. Folse and Ms. Schilling attended several House Appropriations and Senate Finance Committee meetings regarding HB 1. Ms. Folse reviewed in detail the proposed 20%, 30%, & 40% budget cut scenarios to the HB 1 Amendment. Ms. Folse reviewed the budget analysis for FY 12 including projected revenues/expenditures as of 4/30/2012. Motion to approve the April Financial Statement and Budget Analysis by Ms. Lisa Matherne, seconded by Ms. Faith Farlough, motion carried.</p> <p><u>Annual Policy Review</u>-Kristin Bonner Ms. Bonner reviewed the following policies noting the highlighted changes:</p> <ul style="list-style-type: none"> • Emergency Operations Plan • Continuity of Operations Plan (COOP) • Safety/Risk Management Plan • Information Management Plan <p>Motion to accept all the plans by Ms. Karen Lentini, seconded by Donna Cobb, Motion carried.</p> <p><u>Clinical Update</u>: Teresa Hardin Ms. L. Schilling reported clinic site visits were completed and the reorganizational transition to treatment and assessment centers has gone well. There are a few more anticipated changes, but things are going well and staff are adjusting.</p> <p><u>DD Report</u>: Wes Cagle DD is working family support and cash subsidy cases. On the waiver side of operations, staff is working on appeals; three appeals were resolved prior to the hearings. Support coordination monitoring is still in effect, uncovered many issues. For clarification, any DD staffer can accept a mismanagement call/report. Currently working in conjunction with LA Rehab for the Job Fair scheduled for October 11, 2012 in Houma. Contact Mr. Cagle if you know of anyone that is interested. Staff is continuing to update the new data base. Contacted by ECSS and Mental Health Advocacy to assist with resources, can only assist when funding is available. With the changes in resource allocation, staff had to be retrained and recertified at various levels. SCLHSA DD is the 1st to receive certification in the state, level 6.</p> <p><u>Information Technology IT</u>): George Cano Ms. L. Schilling gave a brief update on the technical issues. Currently, Mr. Cano is researching a system for the availability to follow patients during evacuations/disasters. The utilization of a program that would alert patients of scheduled appointments is being researched costing approximately \$500 for setup and \$100 per month for 3200 calls. Mr. Cano will present update at next month's meeting.</p>
Old Business	<p>Ms. Donna Cobb reported she received a letter from Terrebonne Parish Government stating that any person appointed by Terrebonne Parish to serve on a board has to attend 1 hr. Ethics training.</p> <p>Mr. R. Nicholas stated an idea to use the BP Funding: to create a child/adolescent inpatient treatment program for MH and AD at an area hospital. Ms. L. Schilling noted there was discussion on this matter at the Lafourche Parish meeting she attended.</p>

Agenda Item	Action Recommended/Outcome
New Business	None
Views and Comments by the Public	<p>Ms. Faith Farlough reported:</p> <ul style="list-style-type: none"> On Tuesday, May 8, 2012, Natalie Robottom, St. John the Baptist Parish President presented a Proclamation recognizing May as "Mental Health Month" to Ms. Faith Farlough and 6 other mental health consumers from River Parishes Mental Health Center who are active at the Options Recovery Center. <p>The St. John the Baptist Parish 40th Judicial Court Children & Youth Planning Board: Prevention Committee, held its 1st Annual "Teen Town Hall" on Friday, May 11, 2012. Charles Dennis, MPA, employee at the Assessment Center in Laplace gave a presentation on drug addiction and Hip Hop to students in grade 7-12. The River Parishes Treatment Center provided pamphlets on various teen related topics. Ms. Farlough serves on both the Planning Board and the Prevention Committee.</p>
Consideration of Other Matters	Chairman Nicholas stated the next board meeting will be held on Thursday, June 14, 2012 at 6:00pm. Location TBA.
Adjournment	Motion to adjourn by Ms. Donna Cobb, seconded by Ms. Lisa Matherne, motion carried. Meeting adjourned at 7:50pm.